



October 01, 2020 [via email]

Dr. Hosesep Torossian
A.G.B.U. Alex and Marie Manoogian School

Re: Approval of Extended COVID-19 Learning Plan (“Extended Learning Plan”)

Dear Dr. Torossian:

I am pleased to inform you that the Extended Learning Plan for A.G.B.U. Alex and Marie Manoogian School (“Academy”) has been approved by The Governor John Engler Center for Charter Schools at Central Michigan University. The Center will transmit the Extended Learning Plan to the State as soon as an appropriate mechanism to do so is made available. The Extended Learning Plan is effective as of the date indicated in the document.

To fulfill one of the required assurances, immediately add a copy of the approved Extended Learning Plan to the Academy’s Transparency Page of its website. An approved copy of the Extended Learning Plan is attached and can be found in Epicenter. The approved Extended Learning Plan constitutes a Charter Contract amendment and remains in effect as long as the Extended Learning Plan remains in effect.

Thank you for all your efforts to keep student learning moving forward in these trying times. If you have any further questions or need additional support, please do not hesitate to contact us.

Sincerely,

A handwritten signature in black ink that reads "Corey Northrop". The signature is written in a cursive style with a large, stylized "C" and "N".

Corey Northrop
Executive Director

cc: Richard Marburger, Board President
Sonia Kalfayan, Board Corresponding Agent

Attachment:
Approved Extended COVID-19 Learning Plan

RESOLUTION APPROVING THE EXTENDED COVID-19 LEARNING PLANS (“ECLP”) AND APPROVAL OF CHARTER CONTRACT AMENDMENT

[A.G.B.U. Alex & Marie Manoogian School] (the “Academy”)

A [regular] meeting of the Academy Board of Directors was held on the 17th day of September, 2020, at 5:00 [p.m.]

The meeting was called to order at 5:00 [p.m.] by Board Member Dr. Richard Marburger:

Present: Dr. Richard Marburger, Alice Nigoghosian, Dickran Kurjian, Esther Lyons, Edmond Azadian, Osep Sarafian, Janice Torosian, Dr. Linda Darian Karibian

Absent: None

The following preamble and resolution were offered by Board Member Esther Lyons and supported by Board Member Dr. Linda Darian Karibian:

BACKGROUND

On August 20, 2020, in response to the novel coronavirus (COVID-19) pandemic affecting our state, Governor Whitmer signed into law certain amendments to the State School Aid Act of 1979, as amended, MCL 388.1601 et seq. (“Back to School Laws”). The Back to School Laws include additional requirements for all Michigan schools as they plan for a return of preK-12 education for the 2020-2021 school year. Under the Back to School Laws, a public school academy must provide for instruction under an extended COVID-19 learning plan (“ECLP”) that is approved by its authorizing body (“Authorizer”). ECLPs includes many of the same subject matters addressed in a public school academy’s charter contract, including measurable educational goals to be achieved by all subgroups in the school, measurement of those educational goals by one or more benchmark assessments, a description of how the educational program, including instruction, will be delivered, a description of the school’s curricula and specific reporting requirements for the 2020-2021 school year. Under the Back to School Laws, schools retain the flexibility to tailor and adjust their ECLPs to meet the needs of their students and the community they serve.

The Back to School Laws require, among other things, that each public school academy do the following:

- (1) Establish educational goals required to be included in the ECLP no later than September 15, 2020.
- (2) Approve an ECLP and submit it to their respective authorizing body (“Authorizer”) for approval by October 1, 2020. If approved by the Authorizer, the ECLP is transmitted by the Authorizer to the Superintendent of Public Instruction and the State Treasurer.
- (3) Make an ECLP accessible through the transparency reporting link on the school’s website by October 1, 2020.
- (4) Within the first nine weeks of the 2020-2021 school year, administer 1 or more benchmark assessments from the list approved by the Michigan Department of Education (MDE)¹, a benchmark assessment provided by MDE, or local benchmark assessments, or a combination of the above, to pupils in grades K-8 to measure math and reading proficiency. In addition, by the last day of the 2020-2021 school year, administer another benchmark assessment to pupils in K-8 to measure proficiency in the same subject matter. The Back to School Laws require schools to use the same benchmark assessment(s) used in the 2019-2020 school year, if applicable.
- (5) Provide each pupil's data from the benchmark assessment or benchmark assessments, as available, to the pupil's parent or legal guardian within 30 days of administering the benchmark assessment(s).

¹ MDE has approved four providers of benchmark assessments and continues to assess additional providers. See [https://www.michigan.gov/documents/mde/Benchmark assessments 700077 7.pdf](https://www.michigan.gov/documents/mde/Benchmark_assessments_700077_7.pdf)

- (6) Not later than February 1, 2021, create a report that addresses the progress made in meeting the educational goals in the ECLP that the academy expected would be achieved by the middle of the school year and make the report available on the transparency reporting link on a public school academy's website.
- (7) Not later than the last day of the 2020-2021 school year, create a report concerning progress made in meeting the educational goals in the ECLP and make the report available on the transparency reporting link on a public school academy's website.
- (8) No later than June 30, 2021, send the aggregate academy-level data from a benchmark assessment(s), excluding data from a local benchmark assessment or local benchmark assessments, to a regional data hub that is part of the Michigan data hub network that shall compile the data and send it to the Center for Educational Performance and Information (CEPI).
- (9) Thirty days after approval of the ECLP, the Board shall meet monthly to re-confirm how pupil instruction is being delivered at the school and whether it is consistent with the ECLP and to ensure that 2 2-way interaction, as defined in the Act, is occurring between students and teachers each week of the school year for at least 75% of students enrolled in the school. At each meeting, the Board shall: (a) publicly announce its weekly interaction rates of 2 2-way interaction since its last meeting; (b) allow for public comment on the ECLP; and (c) discuss whether changes to the method of delivery for pupil instruction under the ECLP are necessary.

THE ACADEMY BOARD THEREFORE RESOLVES THAT:

- 1. The actions taken by Academy representatives to prepare and submit the Academy's ECLP to Authorizer are ratified.
- 2. The ECLP, as approved by the Authorizer, is approved by the Academy Board as the ECLP and as the ECLP Amendment to the Contract.
- 3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.
- 4. The Academy will deliver from time to time such information regarding the implementation of the Academy's ECLP as the Authorizer or Michigan Department of Education may reasonably request.
- 5. Any Board policies or provision of Board policies that prohibit or impede the Academy's compliance with ECLP are temporarily waived, suspended or altered.
- 6. This Resolution shall take immediate effect and continue through the end of the 2020-2021 school year. If the Back to School Laws are amended, and such amendments requires additional Board action relative to the ECLP, the Board may take such action to comply with existing law.

Ayes: 8

Nays: 0

Resolution declared adopted.



Print Name: Esther Lyons
 Secretary, Academy Board



A.G.B.U. ALEX & MARIE MANOOGIAN SCHOOL

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The Academy will ensure that two (2), 2-way interactions occur between a pupil enrolled in the Academy and the pupil's teacher or at least one (1) of the pupil's teachers during each week of the school year for at least 75% of the pupils enrolled in the Academy. The Academy will publicly announce its weekly interaction rates at each Academy Board meeting where it re-confirm how instruction is being delivered, beginning 30 days after approval of its Extended COVID-19 Learning Plan, and every 30 days thereafter. The Academy will make those rates available through the transparency reporting link located on the Academy website each month for the 2020-2021 school year.

The Academy will create and make available on its transparency reporting link located on the Academy's website, a report concerning the progress made in meeting the educational goals contained in its Extended COVID-19 Learning Plan not later than February 1, 2021, for goals its expected would be achieved by the middle of the school year and not later than the last day of school of the 2020-2021 school year for goals the Academy expected would be achieved by the end of the school year.

Dr. Richard Marburger
President of the Board of Directors

09/17/2020
Date



Instructional Delivery & Exposure to Core Content

Depending on which Phase the state of Michigan is in, Manoogian School has incorporated three different modes of education.

In the distance learning mode, Manoogian School's K-5 grades will use Google Classroom and grades 6-12 will use Microsoft Teams. Teachers will be trained in the use of either Google Classroom or Microsoft Teams, and in turn, teachers will help students become knowledgeable in the use of these programs. Certified staff will also provide extra support to students.

Class schedules provided to teachers and families will reflect the previous school years' schedules but in shorter time periods. K-5 will be five days a week from either 9 am - 12 pm or from 12 pm - 3 pm. Grades 6 - 8 will attend three days per week (Monday, Wednesday, and Friday). Grades 9 - 12 will be two days per week (Tuesday and Thursday). Attendance for grades 6 -12 will be from 8am to 1:10pm. Both synchronous and asynchronous instruction will take place depending on the lesson, as well as whole and small group meeting to ensure that grades 6 - 12 have instruction/assignments equivalent to 5 days per week. Teachers will provide daily office hours and provide frequent communication with students and parents.

English Language Learners as well as students with IEPs or 504s will receive support as needed. ELL students will meet with the ELL specialist for instruction and be provided resources such as books to continue learning at home. Students with an IEP/504 will meet with the specialist for instruction and to receive extra support remotely. If assessment needs to take place, this will be done remotely.

Teachers are expected to meet with their class according to the schedule provided and use synchronous and/or asynchronous instruction according to their submitted lesson plans. Teachers will provide timely feedback on students' work and utilize formative assessments to check for understanding. This includes using the results from the NWEA assessment.

For grades 6 - 12, teachers will provide a syllabus for each grade. Teachers will also provide small group sessions to facilitate discussions and/or projects when appropriate. K-12 teachers will provide daily or weekly agendas or lesson plans in an easy to understand format for parents.

In the Hybrid Approach, synchronous and asynchronous instruction will continue. Half of the student population will attend in person either Monday and Tuesday or Thursday and Friday. The other days (i.e. Thursday/Friday for a Monday/Tuesday attendee), instruction will be live stream or recorded. Wednesday, while the school is closed for deep cleaning, instruction will take place in on-line.



Class times for grades 6 - 12 will be similar to the Distance Learning Mode. Grades K-5 will be in-class from 8am- 1:10 pm.

Those families who wish to keep their student(s) at home will remain in the Distance Learning Mode. These students can attend live stream or view recorded lessons. Certified staff will also provide extra support to students. English Language Learners as well as students with IEPs or 504s will continue to receive the same support as in Hybrid Approach.

Manoogian School's K-5 grades will use Google Classroom and grades 6-12 will use Microsoft Teams. Teachers will be trained in the use of either Google Classroom or Microsoft Teams, and in turn, teachers will help students become knowledgeable in the use of these programs. Certified staff will also provide extra support to students.

Teachers will provide daily office hours and provide frequent communication with students and parents.

Teachers are expected to meet with their class according to the schedule provided and use synchronous and/or asynchronous instruction according to their submitted lesson plans. Teachers will provide timely feedback on students' work and utilize formative assessments to check for understanding. This includes using the results from the NWEA assessment.

For grades 6 - 12, teachers will provide a syllabus for each grade. Teachers will also provide small group sessions to facilitate discussions and/or projects when appropriate. K-12 teachers will provide daily or weekly agendas or lesson plans in an easy to understand format for parents.

Manoogian School will resume a normal schedule in Face-to-Face Instruction while following all safety protocols already established in our COVID - 19 Return to School Plan. Those families who wish to keep their student(s) at home will remain in the Distance Learning Mode. These students can attend live stream or view recorded lessons. Certified staff will also provide extra support to students.



Equitable Access

A.G.B.U. Manoogian School has ascertained the level of technology and internet accessibility from the last school year (Spring2020) when the school closed due to COVID -19. Any student who has any difficulty is instructed to contact the school so that arrangements can be made.

Faculty and staff have also been provided computers, if necessary, to ensure instruction can continue.

Students with disabilities (IEP or 504) and English Language Learners will meet individually with a specialist for one-on-one instruction. Consistent and frequent communication will take place between these specialists and teachers to ensure goals are being met.