

A.G.B.U. ALEX & MARIE MANOOGIAN SCHOOL
22001 Northwestern Highway
Southfield, MI 48075
(248) 569-2988

PROPOSED ANNUAL BOARD OF DIRECTORS' MINUTES

Thursday, September 17, 2026

Attendance

Dickran Kurjian – **PRESENT**
Esther Lyons – **PRESENT**
Dr. Linda Darian Karibian – **PRESENT**
Steve Grigorian – **ABSENT**
David Terzibashian – **PRESENT**
Dr. Greg Karapetian – **PRESENT**
Ara Topouzian – **PRESENT**
Ane McNeil – **PRESENT**
Paul Andonian - **PRESENT**
Sonia Kalfayan Superintendent/Principal K-12 - **PRESENT**

Public - Guests

Jennifer Joubert – CMU Authorizer
Ryan Maxwell – High School Head Teacher
Terri Blohm - Scribe
Teresa Shekerdeman - Scribe

I. OPENING MEETING ITEMS

A. Call to Order

Dickran Kurjian called the meeting to order at 5:01 P.M.

B. Verification of Quorum

Dickran Kurjian declared that a quorum was present.

C. Approval of Agenda

Ara Topouzian moved to approve the agenda as presented; Ane McNeil seconded the motion.

The Motion Carried 8 and 0.

II. PUBLIC COMMENTS ON AGENDA ITEMS

No comments.

III. APPROVAL OF BOARD MINUTES OF AUGUST 20, 2026

Ara Topouzian moved to approve the board minutes of August 20, 2026, as presented, Ane McNeil seconded the motion. **The Motion Carried 8 and 0.**

IV. ADOPTION OF THE FOLLOWING RESOLUTIONS

- Election of Officers: Dr. Greg Karapetian moved; Ane McNeil seconded to accept the Election of Officers as follows: President – Dickran Kurjian, Vice President – Steve Grigorian, Secretary – Esther Lyons, Treasurer – David Terzibashian. **The Motion Carried 8 and 0.**

- Board Legal Counsel: Ara Topouzian; Esther Lyons seconded to accept Mr. Robert Boonin, Dykema Gosset, as the Board Legal Counsel. **The Motion Carried 8 and 0.**

- Audit Firm: Esther Lyons moved; David Terzibashian seconded to accept Mr. Edward Bedikian as the Academy's Independent Financial Auditor. **The Motion Carried 8 and 0.**

- Freedom of Information Act Coordinator: Dr. Linda Darian Karibian moved; Dr. Greg Karapetian seconded to accept Mrs. Teresa Shekerdeman as the Academy's Freedom of Information Act Coordinator. **The Motion Carried 8 and 0.**
- Office of Civil Rights Representative: Esther Lyons moved; Dr. Linda Darian Karibian seconded to accept Ms. Haigan Ferhadson as the Academy's Office of Civil Rights Representative. **The Motion Carried 8 and 0.**
- Title IX Representatives: Esther Lyons moved, Dr. Linda Darian Karibian seconded to accept Haigan Ferhadson as the Academy's Title IX Representatives. **The Motion Carried 8 and 0.**
- Local Newspaper in which legal notices are to be posted, Ane McNeil moved; David Terzibashian seconded to accept the Observer Eccentric and Detroit News/Free Press as the Academy's local newspapers for the purpose of posting legal notices. **The Motion Carried 8 and 0.**
- Depository or Depositories for state school aid funds: David Terzibashian moved; Dr. Linda Darian Karibian seconded to accept Comerica Bank as the Depository or Depositories for state school aid funds. **The Motion Carried 8 and 0.**
- Signatories on Academy Accounts: Esther Lyons moved; Dr. Linda Darian Karibian seconded to accept, Mr. Dickran Kurjian, Mr. David Terzibashian, Mrs. Sonia Kalfayan as the Signatories on the Academy Accounts. **The Motion Carried 8 and 0.**
- Principal Office and Public Notice Posting (Lobby) Location: Esther Lyons moved; Dr. Greg Karapetian seconded to accept the Principals' Offices as the Public Notice Posting (Lobby) Locations. **The Motion Carried 8 and 0.**
- Board Corresponding Agent: Ane McNeil moved; Dr. Linda Darian Karibian seconded to accept Mrs. Sonia Kalfayan as dual distributor to all designated persons and as the Board Corresponding Agent. **The Motion Carried 8 and 0.**
- McKinney-Vento Homeless Liaison Designation Resolution: Esther Lyons moved; Dr. Linda Darian Karibian seconded to accept Haigan Ferhadson as the McKinney-Vento Homeless Liaison. **The Motion Carried 8 and 0.**

V. **FINANCIAL REPORT**

David Terzibashian stated the following:

- Cash flow remains strong
- Adam Holcomb and Ed Bedikian are currently working on the audit and will be finalized in October. The deadline for completion of the audit is November 1, 2026.
- State budget, not yet released, waiting to be approved. Discussions ongoing of state allocations.
- Payroll transition to Holly Academy is going well.

Dr. Linda Darian Karibian moved to approve the Financial report as presented; and Ane McNeil seconded the motion. **The Motion Carried 8 and 0.**

VI. DISCUSSION ITEMS

A. Principal's Report

Sonia Kalfayan, Superintendent/Principal K-12

Sonia Kalfayan reviewed the enrollment numbers for the last five years as presented in her report. The current total enrollment is 396.

Sonia Kalfayan stated the following:

- Washington Trip is scheduled for September 26-29, 2026. Chaperones will include three faculty and three parents.
- AI Program which was piloted last year by LTU will continue this year for students in middle and high school. This will be an 8-week session.
- Robotics Program is in full swing. There are 21 elementary students participating in the after-school program. This is the largest group of students the program has had. Senior student, Jurius Azar is assisting Robert Schroeder in the program.
- Future City has selected 15 students out of a list of 28 students who have signed up. Mentors are Hosep Torossian and Marlene Pupa.

Dr. Greg Karapetian moved to approve the principal's report as presented; and David Terzibashian seconded the motion. **The Motion Carried 8 and 0.**

B. Committee Reports

Academic Report – Esther Lyons

No report at this time.

Sonia Kalfayan discussed the results of the MSTEP, MME and PSAT exams. Test scores were very good. Results were mailed to parents. Teachers identify issues early and are using tools such as IXCEL and students are being sent to Irma Kabakciyan for additional support.

Armenian Report – David Terzibashian

Armenian Independence Day was recognized and celebrated throughout the school.

Human Resources Report – Sonia Kalfayan Superintendent/Principal K-12

Sonia Kalfayan stated that the school counselor, Sherry Medvedik is still unavailable to report to school due to family health issues. Hosep Torossian has been assisting in the planning of college visits for the seniors. Joanna Holsinger has been coming in one to two days a week assisting seniors as well.

Alumni Task Force – Dickran Kurjian spoke on behalf of Steve Grigorian

Dickran Kurjian read Steve Grigorian's statement as follows:

- **Alumni Taskforce** – Efforts continue successfully to bring alumni to speak with students. Next alumni speaking in October. This is one piece of the alumni program. The taskforce will meet in October to continue to grow the program.
- **AI Taskforce** – The taskforce will present their draft policy enhancements at the October Board Meeting. In addition, Hosep and Sonia are working with LTU for an enhanced AI program for students.

- **Board Retreat** – Steve, Ane and Ara will be creating the agenda for the October 30 retreat. A facilitator has been hired to lead the session which will be held at Dickran’s office in Farmington Hills. Scheduled time is 11:00 am – 5:00 pm.

David Terzibashian moved to approve the Committee Reports as presented; and Dr. Linda Darian Karibian seconded the motion. **The Motion Carried 8 and 0.**

VII. ACTION ITEMS

A. Approval of Contract Amendment No. 3

The Governor John Engler Center for Charter Schools (“Center”) has prepared the attached Charter Contract (“Contract”) Amendment No. 3 for the A.G.B.U. Alex and Marie Manoogian School (“Academy”) Board’s review and approval. This Contract Amendment adds the Second Amendment to Lease Agreement for the Academy’s facility into the Contract.

David Terzibashian moved to approve Contract Amendment No. 3; and Dr. Greg Karapetian seconded the motion. **The Motion Carried 8 and 0.**

B. Approval of Faculty Handbook – Sona Kalfayan stated that all the corrections have been made. Esther Lyons moved to approve the Faculty Handbook as presented; and Dr. Linda Darian Karibian seconded the motion. **The Motion Carried 8 and 0.**

C. Approval of the Robotics & Automotive Handbook

Sonia Kalfayan stated that the Robotics & Automotive handbook are still in the revision stages and approval will be tabled to the October Board meeting.

Esther Lyons moved to approve the Faculty Handbook as presented; and Dr. Linda Darian Karibian seconded the motion. **The Motion Carried 8 and 0.**

VIII. COMMENTS FROM THE AUTHORIZER

Jennifer Joubert stated that Ara Topouzian and Dr. Linda Darian Karibian were reappointed. Their new term is now for 4 years.

Jennifer Joubert stated the CMU sent out invitations for High School and 8th graders for the campus visit.

IX. BOARD MEMBER COMMENTS

Dickran Kurjian reminded the board about the upcoming board retreat to discuss strategic board goals.

Sonia Kalfayan stated that Margaret Petrossoff, who recently passed away, had made the AGBU Alex & Marie Manoogian School a beneficiary under her will. Sonia Kalfayan was pleased to announce that the amount was just under \$100,000.

X. EXTENDED PUBLIC COMMENTS

None.

XI. ADJOURNMENT

The meeting was adjourned at 6:22 P.M. A motion was made by Dr. Greg Karapetian and seconded by Dr. Linda Darian Karibian to adjourn the board meeting. The next board meeting is scheduled for October 22, 2026, at 5:00 p.m.

Respectfully submitted,

A handwritten signature in cursive script, reading "Esther M. Lyons".

Esther M. Lyons
Board Secretary