A.G.B.U. ALEX & MARIE MANOOGIAN SCHOOL
22001 Northwestern Highway
Southfield, MI 48075
(248) 569-2988

PROPOSED SPECIAL BOARD OF DIRECTORS' MINUTES

Wednesday, October 21, 2026

Attendance

Dickran Kurjian – **PRESENT**
Esther Lyons – **PRESENT**
Dr. Linda Darian Karibian – **ABSENT**
Steve Grigorian – **PRESENT**
David Terzibashian – **PRESENT**
Dr. Greg Karapetian – **ABSENT**
Ara Topouzian – **PRESENT**
Ane McNeil – **ABSENT**
Paul Andonian - **PRESENT**
Sonia Kalfayan - Superintendent / Principal K-12 – **PRESENT**

Public - Guests

Jennifer Joubert - CMU
Adam Holcomb – MAST Financial Group
Ed Bedikian – School Auditor - Guest
Terri Blohm – Scribe
Teresa Shekerdemian - Scribe

I. OPENING MEETING ITEMS

A. Call to Order
Dickran Kurjian called the meeting to order at 5:01 P.M.

B. Verification of Quorum
Dickran Kurjian declared that a quorum was present.

C. Approval of Agenda
Ara Topouzian moved to approve the agenda as presented; David Terzibashian seconded the motion. **The Motion Carried 6 and 0.**

II. PUBLIC COMMENTS ON AGENDA ITEMS

No Comments.

III. APPROVAL OF BOARD MINUTES OF SEPTEMBER 24, 2026

Ara Topouzian moved to approve the minutes of September 24, 2026, as corrected. David Terzibashian seconded the motion. **The Motion Carried 6 and 0.**

IV. FINANCIAL REPORT – Adam Holcomb, MAST Financial Group

A. Presentation of Audit Report – Ed Bedikian, School Auditor
Ed Bedikian presented the audit report for the AGBU Alex & Marie Manoogian School for the school year 2025-2026. He stated that the Manoogian School's financial situation remains strong. The audit report found no financial issues and that adequate financial controls were in place.

Ara Topouzian moved to accept the audit report as presented; Paul Andonian seconded the motion. **The Motion Carried 6 and 0.**

B. Financial Report – Adam Holcomb – MAST Financial Group
Adam Holcomb made the following remarks:

- Cash flow remains strong.
- The per-pupil foundation allowance for the school year 2026-2027 increased to $10,300. This is an increase of $250 from the 2025-2026 school year.

- The July/August state aid payments were accrued back to June. The first state aid payment for the 2026-2027 was received in October.
- Received state aid report, numbers not yet updated, changes coming up.
- The funding allocation formula for the 2026-2027 school year has been changed. The new formula will allow school districts to use an average enrollment using a three-year blend (2024, 2025, 2026) which will benefit the school. This formula is replacing/modifying the older formula which had a blend of 90% for the fall count and 10% for the spring count.

Ara Topouzian moved to accept the financial report as presented; Paul Andonian seconded the motion. **The Motion Carried 6 and 0.**

V. DISCUSSION ITEMS

A. Principal's Report -Sonia Kalfayan, Superintendent/Principal K-12

Sonia Kalfayan stated that Bagels with Baba (Dad) was held on Wednesday, October 21, 2026, for elementary students. The event was well attended. Many alumni dads attended.

Sonia Kalfayan stated that on Sunday, November 8, 2026, three groups consisting of St. John Armenian Church, Manoogian Manor and the Manoogian School will host the 40-day memorial service honoring Richard Manoogian. Each organization will provide a speaker for this memorial. The Manoogian school will select one or two students to speak on behalf of the school.

B. Committee Reports

Academics Report – Esther Lyons

No to report

Sonia Kalfayan, Superintendent / Principal K-12

Sonia Kalfayan made the following comments:

- The NWEA testing has concluded.
- Progress period #1 ended on October 2, 2026, for the middle and high schools. All grades were posted on Skyward and families were notified.
- The high school robotics competition OCCRA (Oakland County Competitive Robotic Association) will be on October 24, 2026.
- It was decided to replace the Robotics Handbook with a Robotics syllabus.

Armenian Report – David Terzibashian

David Terzibashian stated that he met with Sebouh Avedikian, head teacher of the Armenian curriculum on October 8, 2026. October is recognized as the Armenian Cultural Month. This is when the Armenian community recognizes Saint Mesrop Mashots who invented the unique 36-letter Armenian alphabet in 406 AD. On October 28, 2026, the Armenian Holy Translator's Day, will be celebrated by the Manoogian elementary school children.

On October 23, 2026, 36 junior/senior students of the Manoogian High School, along with Sebouh Avedikian will visit the University of Michigan Armenian Studies Program in Ann Arbor, Michigan.

Human Resources Report – Sonia Kalfayan
Sonia Kalfayan stated that Sherry Medvedik, the school counselor, has returned.

Alumni Taskforce – Steve Grigorian
Steve Grigorian stated that on October 12, 2026, the Alumni Taskforce members met and will put together a group of parents and alumni to come up with ways to promote enrollment.

AI Taskforce-Steve Grigorian
Steve Grigorian stated that the meeting has been postponed until November.

Retreat Update – Steve Grigorian
Steve Grigorian stated that the retreat will be held on October 30, 2026. Ane McNeil and Steve Grigorian will be working on the agenda with Dickran Kurjian and meeting with the facilitator. The group will focus on short term goals and 3–5-year goals. Other topics will include demographic changes, faculty, teachers, and administration.

Ara Topouzian moved to accept the Committee Reports as presented; Esther Lyons seconded the motion. **The Motion Carried 6 and 0.**

VI. ACTION ITEMS

A. Approval of Board Committees – Dickran Kurjian
The following board members have been selected to be on the following Board Committees;

- Financial Committee – Paul Andonian and David Terzibashian
- Human Resources Committee – Ara Topouzian and Ane McNeil
- Academic Committee - Esther Lyons and Dr. Greg Karapetian
- Board Attorney – Dr. Linda Darian Karibian

Steve Grigorian moved to accept the Committee Reports as presented; Esther Lyons seconded the motion. **The Motion Carried 6 and 0.**

B. Acceptance of the Audit Report

Ara Topouzian moved to accept the Audit Report as presented; Esther Lyons seconded the motion. **The Motion Carried 6 and 0.**

VII. COMMENTS FROM THE AUTHORIZER

Jennifer Joubert distributed the 2025-26 Academic Performance Report from CMU. She reviewed the tests scores and growth from the NWEA, M-STEP and SAT tests. Jennifer Joubert stated the test scores were impressive and congratulated the administration and faculty on their efforts to improve the test results. She further stated that the Manoogian School ranked third among 60 charter schools that CMU authorizes.

Jennifer Joubert stated that she was pleased to see our high school students and Dr. Hosep Torossian and Sebouh Avedikian attend the CMU Experience Central on October 9, 2026.

VIII. **EXTENDED PUBLIC COMMENTS**

None.

IX. **ADJOURNMENT**

The meeting was adjourned at 6:32 P.M. A motion was made by Ara Topouzian and seconded by Esther Lyons to adjourn the meeting. The next meeting is scheduled for November 19, 2026, at 5:00 P.M.

Respectfully submitted,

Esther M. Lyons
Board Secretary